TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

Community Service Building

Zoning Board Meeting

Draft Minutes

March 15, 2023

**Present:**

Laura Andersen (Chair) Chad Impellizzeri, David Nussdorfer, Rita Service, Kristin Graves

**Absent:** Jeff Wynkoop, Kevin Woodward

**Audience:** 0

**Others:** Sara Kopriva

**Recording Secretary:** Jacqueline Petersen

**A. Call to Order Regular Meeting / Record Members Present:**

Meeting called to order at 6:0 pm by Andersen.

Pledge of Allegiance was recited.

Roll call was conducted by Andersen.

**B. Approval of Agenda**

Eliminate item G and Re-letter remainder of agenda accordingly. M/S to approve agenda with changes; Andersen/Graves vote: 5/0 motion passed.

**C. Approval of February 15, 2023 Meeting Minutes**

Changes:

Item A. Change time from 7pm to 6pm

FOF #4 remove “of the same size:

FOF #16 capitalize Zoning Ordinance

FOF #17 capitalize Zoning Ordinance

FOF #19 place commas before and after word frequent

FOF #22 “nd” should read “and”

FOF #28 do not capitalize Indispensable.

FOF #29 replace “are” with “area”

FOF #35 remove.

Last paragraph of FOF begins with “upon conclusion” -no capital on word “to” as in to deny.

Item J Next meeting is 3.15.23 not 3.14.23

Item K Motion was made by Nussdorfer and seconded by Andersen.

M/S to approve meeting minutes from February 15, 2023, with changes. Andersen / Nussdorfer; vote 5/0 motion carried.

**D. Conflict of interest**

Andersen polled ZBA members asking if there were any conflicts of interest and there were none.

**E**. **Public Comment**

None

**F. Communications**

None

**G. Miscellaneous Business**

1. **Zoning Administrator’s Report -** presented in packet and summarized by Kopriva.
2. **PC Representative to ZBA’s report -** Kopriva updated ZBA with the PC’s recent activities.

**I. Public Comment**

None.

**J. Summary of Action items before next ZBA Meeting**

No actions, No meeting in April 2023

**K. Adjournment at 8:34pm**

M/S to adjourn Nussdorfer/Impellizzeri. Vote:5/0 motion carried.